

UNITED BENEFICE OF MOUNTSORREL

RISK ASSESSMENT FORM



Activity Mountsorrel-by-the-Sea				Date of Activity Wednesday 13 August 2025			
Venue Christ Church				Organiser Staff Team			
Hazard	Who is affected	Risk Level L M H	What Controls are in place	Controlled Risk Level L M H	Injury Level L M H		
Behaviour of Children	ALL	M	Parents are always responsible for their children	L	L		
Lost Child	ALL	M	To be brought to Event Hub. (Gazebo by Event entrance)	L	L		
Team Fatigue	ALL	M	Team members to swap jobs throughout the event and given chance to rest.	L	L		
Poor communication of health and safety issues and unawareness of hazards that could cause injury leaving the PCCs potentially negligent	PCC	M	Regular meetings to ensure any concerns are addressed immediately. Risk Assessment produced and circulated. Public Liability Insurance cover up to £5million. Team members to have mobile phones on them to access other team members or emergency responders.	L	M		
Accident when setting up Site.	TEAM MEMBERS & VOLUNTEERS	M	Linda to be on site to oversee setting up of Bouncy Castle. Signage will be used where possible and necessary. Team members/volunteers to be asked to review/assess their ability to undertake their given task.	L	M		
Accidents/Stings/Falls	ALL	M	A qualified first Aider will be available all day who will use his own equipment. Team leader to survey the venue before the start. All staff instructed to monitor for spills or other hazards happening during the event. In cases of possible head trauma, parents must be advised to seek further help. Phones will be carried by all Team members, provision for an ambulance to get to the site is made.	M	M		
Bouncy Castle/Inflatable Safety and/or Results of accidents	THOSE WHO WISH TO USE IT	H	PIPA Tested Inflatable which holds a certificate. The inflatables are washed and disinfected before and after every use. They are set up by the company Bouncy Days who hold Public Liability Insurance for failure of equipment. PCC have public liability which covers use of Bouncy castle. PCC to be informed as soon as possible of any serious injury. One Team member to control number of people allowed on at any one time. One volunteer to help.	L	M		
Swingball	Participants and those standing nearby	M	Ensure a safe perimeter is established around the game to avoid people wandering into the playing area. Discourage over-enthusiastic playing of the game.	L	L		

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Crowd Safety, drunken or violent behaviour, stranger danger, Undressing.	ALL	M	Approximately 250 people on site. Alcohol is not on sale. Anyone appearing to be drunk will be asked to leave. Parents are responsible for their own children's safety. One entrance only to site, two people on duty at all times. Everyone to be appropriately dressed, if not they will be gently asked to dress or leave. Team asked to look out for strangers or anyone acting suspiciously.	L	L
Paddling Pools Slipping, tripping, Bad behaviour Drowning, Safeguarding	ALL CHILDREN	M	Small paddling pools available for young children, on grass and parents are at all times responsible for their children. Large pool placed on protective mats on hardstanding will be monitored, but parents are responsible for their children. Anyone acting irresponsibly will be asked to leave the pool. Costumes/trunks must be worn at all times by children.	L	M
Weather Issues Wet, Windy, Sun	ALL	L	Bouncy castle will be cancelled if company feel it is unsafe to use. Water will be available for all. All volunteers, Team Members and the public are responsible for their own welfare regarding water consumption, sunscreen, use of hat. First Aiders on site, Church can be used as cooling off point.	L	M
Physical Hazards e.g. struck by falling branches, electrocution, vehicle hazards, drowning.	ALL	M	Site inspection, early morning, electric cables, covered, no cars allowed on site during event. Car parking on road or at school, parents are responsible for children at all times.	L	H
Games, sandpit, crafts unruly behaviour or overcrowding	CHILDREN	M	Volunteers to patrol areas, but parents are responsible for children at all times. Team to monitor or be available to help should a problem occur.	L	L
Food Safety/Allergies	ALL	M	Church will not be providing food. Chip Van and ice-creams to be prepared by stall holder. Tea, coffees will be available, volunteers will have Food Hygiene Certificate. One voucher per person for one fish and chips and one Ice-cream. Paper cups available for drinking water. Parents/Carers are responsible for what their children eat.	L	H
Photographs	ALL	L	Notices will be put on display asking people to NOT put images on social media unless they are of their own children only. Photos for Church records may be taken but with guidelines strictly adhered to.	L	L
Assessment Completed on 26 July 25 by Linda Vesty & Colin Resch				signed	<i>Linda Vesty</i> <i>Colin Resch</i>