



Quiz Night

Thursday 17th August 2023

Event Risk Assessment

Event Organiser	PCCs Christ Church and St. Peter's Church	Risk Assessor:	Linda Vesty
Team Members:	Kat Jenkins, Linda Vesty	Date of Assessment:	31 st July 2023
Team Lead:	Linda Vesty	Date of Review:	11 August 2023
Approved by: and Date:			

HAZARD	PERSONS AT RISK	CONTROL MEASURES IN PLACE	SEVERITY OF RISK Low/Medium/High	FURTHER ACTION NEEDED
Slips, Trips and Falls	ALL	At least one first Responder on site. Mobile phone to hand. All accidents to be recorded.	Low	Accident book needed.
Alcohol	ALL	Alcohol is not being sold, everyone is invited to bring their own. Anyone appearing to be drunk will be asked to leave	Low	
Food Allergies	No known individuals	Nibbles will be provided in small bowls 4 per table. Spoons to help themselves along with napkins to put their food on.	Low	No nuts provided.
Photographs	ALL	No photographs of children should be taken unless by their own adult or guardian. Photos for Church records may be taken but with guidelines strictly adhered to.	Low	Photographic guidelines will be put on display – see attached.
Covid	ALL	HSE have said that COVID-19 does not have to be included in a risk assessment or to have specific measures in place. The team are aware, however, that Covid is still active. Government Guidelines to be followed.		A sign will be placed at the entrance and on FB asking people to stay away if they have symptoms.